# Your All-in-One HR Platform

Effective HR technology starts with the people who matter; the ones who build your company and help you achieve success. Whether you're hiring, onboarding, building teams or empowering them to grow and shine, TriNet gives you the insights and time to focus on what's important—your people.

# Manage HR in Real Time

Get the tools and processes to support the total experience across your employee lifecycle.

## **ONLINE SELF-SERVICE**

Get everyday tools relevant to how you and your employees live and work:

- View pay stubs, make changes to W-4s, enroll in benefits, update direct deposit info, request time off
- Managers can build dashboards, make payroll adjustments and access the company org chart

### **POWERFUL WORKFORCE ANALYTICS**

Turn business data into action:

- Generate payroll reports, total compensation statements and custom reporting
- Access dashboards with real-time key performance indicators
- Integrate HR data with leading financial programs including QuickBooks™

# **ONLINE PAYROLL PROCESSING**

Simplify the timekeeping and payment processes:

- Go paperless with e-pay stubs, direct deposit, electronic W-2 preparation and delivery
- Payroll and employment tax processing and remittance
- Access real-time data, integrate with leave management
- Updates for I-9 completion, pay rate changes and new hires





Workforce Analytics—The Total Compensation Statement shows the total value of an employee's pay package, providing employees a full understanding of their total compensation as it relates to salary.



#### TIME-OFF TRACKING

Get everything you need for time-tracking all in one spot:

- View accrued, planned and taken time off for vacation and sick hours, and upcoming time-off requests
- Gain a more informative view for workforce planning
- Actionable email notifications and approvals

#### MANAGE YOUR TRINET-SPONSORED BENEFITS

Manage your TriNet-sponsored and TriNet-enabled employee benefits from our cloud platform:

- Benefits enrollment application to simplify benefits selection
- Access data and generate reports on benefits participation and cost
- View benefits selections and plan documents for employees and their dependents
- Manage flexible spending accounts and 401(k) contributions

#### APPLICATIONS TO SUPPORT YOUR PEOPLE

Gain productivity with a suite of HR applications:

- Learning management: Craft and complete jobrelated training coursework
- Applicant tracking: Create job posting and applicant tracking system
- Performance management: Document reviews and peer feedback
- Expense management: Manage job-related expenses, submit and approve expense reports
- Time and attendance: Schedule shifts, manage employee hours, clock in and clock out

#### TRINET MOBILE

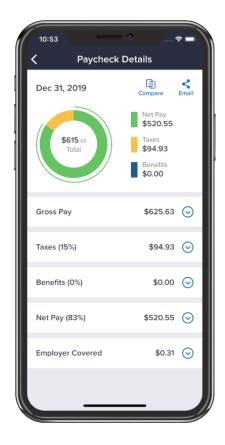
With TriNet Mobile, you have HR essentials at your fingertips:

- View paycheck-detailed summaries and access W-2 forms
- · Request, schedule and approve time off
- Check benefits elections and access benefits cards
- Access company contact details

#### INTEGRATION CENTER

Unify your data from popular business applications:

- Pre-built integrations engineered by TriNet and APIs for more complex integration needs
- Access to the necessary applications for your business needs
- Automated and secure data flow from TriNet platform to applications
- Edit permission details, maintain full control over data and disconnect at any time



**TriNet Mobile**—Check information related to your pay—gross earnings, detailed breakdown of taxes, deductions and YTD totals.

