

AV/Electrical/Internet Form



Event Name:	Room/Booth:		
Company:	Delivery Date:	Delivery Time:	
Billing Name:	Pickup Date:	Pickup Time:	
Billing Address:	City:	State: Zip:	
Onsite Contact:	Email:		
PHONE	Signature:		
Contact's E-mail:	On-site Contact/Cell #:		
Cardholder Name:	CC#		
Type of Card Visa Mastercard American Express Discover	Exp Date:	Security Code:	
Cardholder Signature:		Date:	

BY SIGNING AND DELIVERING THIS FORM, CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THIS FORM CAREFULLY PRIOR TO PLACING ORDER.

To receive PRE SHOW rates Encore must receive this completed order form, with credit card information, no later than 14 days prior to show opening. Once the order form is received an official estimate will be emailed back to the customer for final approval. All other orders will be processed with an additional 20% expedite fee.

ALL EQUIPMENT PRICES ARE PER DAY UNLESS OTHERWISE STATED

Description	Pre Show	Qty	Days	Total
Video Equipment			<u> </u>	1
22" LCD Monitor (16x9)	\$135			
32" LCD Monitor (16x9)	\$265			
42" LCD Monitor (16x9)	\$475			
50" LCD Monitor (16x9)	\$550			
60" LCD Monitor (16x9)	\$650			
70" LCD Monitor (16x9)	\$955			
6' Stand for Monitors	\$80			
6' Stand with Shelf	\$110			
DVD/Blu-ray Player	\$150			
LCD Projector: 4k Lumens	\$500			
DLP HD Projector: 6k Lumens	\$1035			
DLP HD Projector: 10k Lumens	\$1,910			
Roland Digital Switcher	\$320			
Barco PDS902 Seamless Switcher	\$795			
Event Support				•
Poster Easel	\$15			
4' x 6' White Board on Wheels	\$135			
Flipchart w/ Markers	\$75			
3M Flipchart w/ Markers	\$90			
Computer Equipment				
Laptop Computer	\$255			
Wireless Presentation Mouse	\$35			
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Rigging Rigging Motor/Point Package \$562 Rigging Nonmotor/Point Package \$562 All Rigging requests need to be submitted through: https://www.encoreglobal.com/rigging-request/ Rigging Labor All Rigging is Subject to atleast 2 Riggers (1 Highr Rigger and 1 Ground Rigger) @ \$110per hour with a 5 hour minimum. Audio Equipment Wireless Mic UHF Combo (Handheld or Lav) \$185 Headset Mic (UHF Required) \$135 Wired Microphone \$70 Powered Speaker with Stand \$115 Computer Audio Connection \$70 10 Channel Analog Mixer \$135 8 Channel Digital Mixer \$185 Total Equipment Charges 20% Expedite Fee (Within 14 Days of Show Opening) 23% Service Fee	Total
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23% Service Fee	
LABOR estimate will be provided in ENCORE'S formal written quote. XX.	XXXX
Estimated TOTAL	